

**Chartridge Association
Annual Assessment Invoice**

The 2011 Assessment is \$395.00.

Notice of Annual Meeting

The annual meeting and election of directors will be held:

7:00 PM Tuesday, April 19th, 2011

at Severna Park Elks Club

Dear Chartridge Homeowner,

This is your invoice for the assessment period May 1, 2011 through April 30, 2012. In this mailing you will also find:

- The registration sheet for pool access (on the reverse of this page). Please fill this out and return it with your payment. Owners of rental properties may leave this blank and we will send a form to the residents.
- A letter from the President of the 2010-2011 Board of Directors.
- A copy of the approved budget for our 2011-2012 fiscal year.
- The ballot for electing the Board of Directors for 2011-2012 with candidate profiles on the reverse.

Assessment payments are due postmarked by April 30th, 2010.

- When mailing payment, use check or money order. (If you wish to pay in cash, please call to make arrangements to deliver the payment in person & get an official receipt).
- Payment may be made by credit card using PayPal, but a \$15 handling fee applies to cover the cost of the service. Email billing@chartridge.com for more information.
- Payments not received on or before May 30th are past due and will begin to incur interest and fees. Past due payments may be referred to a collections agent with significant additional costs incurred.
- Checks returned unpaid for any reason will incur a \$25 processing fee.
- Residents of properties for which the annual assessment has not been paid may not use the Common Area (including the pool, playgrounds, and fields) or participate in any Chartridge Association events. Repeatedly attempting to do so may result in criminal prosecution for trespassing.
- Homeowners are liable for the assessment even if they (or their tenants) do not plan to use the pool.
- *Checks will not be deposited before May 1st. You may post-date your check to this date.*

If you cannot pay your assessment in full by the due date, contact the Board before April 26th to discuss your options.

Questions? Call Mary Pat Bozel (Board President) at 410-544-3716 or email billing@chartridge.com.

| Property Owner Name | Acct. Num. | Phone | E-Mail <i>(for Board use only)</i> | |
|---------------------|------------|---------------|---------------------------------------|-------|
| | | | <i>please enter at chartridge.com</i> | |
| Property Address | Amt Due | Date Due | Amt Paid | Check |
| | \$395.00 | Apr. 30, 2011 | | |

Please mail payments to:
Chartridge Association Inc.
PO Box 554
Severna Park, MD 21146

Chartridge Association Inc. 2011 Pool Access Registration

| | |
|---|---|
| Owner Name: | Property Address: |
| Owner Phone: | Occupied by: <input type="checkbox"/> Owner <input type="checkbox"/> Renter |
| <input type="checkbox"/> Rental Owners: Check here to have a copy of this form sent directly to your tenants for them to fill out | |

Who can use the pool?

- **Adult Residents:** adults whose primary residence is the Chartridge home shown above
 - **Minor Dependants:** children under 18 whose primary residence is the Chartridge house or who live part of the time in the Chartridge house under a joint custody arrangement. *See below for adult supervision requirements.*
- **Adult Dependents:** dependants 18 or older whose primary residence is the Chartridge house or who are home for summer break.
 - **Guests:** any other guest requires a guest pass and must be accompanied by an Adult Resident (or Adult Dependand). Guest passes can be purchased at the pool individually or in discounted books of ten with a personal check.

**Emergency
Contact Names &
Numbers:** _____

Residents of the home shown above:

| | | | |
|--|-------------|--------------|-------------------------------------|
| <p>Supervision of Minors:</p> <ul style="list-style-type: none"> • Children who are not toilet trained are only permitted in the wading pool (per county code). Swim diapers are required and parents must stay with their children. • Children under age 10 must be accompanied by an adult to use the pool. Babysitters age 15 and up may accompany a child under age 10, but will require a guest pass if they are not Chartridge residents. • Children age 10 and up or whose 10th birthday falls in this calendar year may come to the pool without an accompanying adult if they have passed the Swim Test. • See the Chartridge Pool Handbook for more details. It will be distributed before the pool opens. | Name | Adult | Birth year (if under 18) |
| | | X | n/a |
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Be sure to check www.chartridge.com for news and events, and to sign up for the official Chartridge BoD email list, chartridge-announcements@googlegroups.com (no need to sign up again if you already receive emails from the group).